Moving Checklist

Before moving:

For children:

- If they are in school, **inform the school and receive updated bus stop information** if they take the school bus.

For adults:

- Take a **look at your lease for any tips on communication with your landlord**/property manager and to get an idea of the expectations for cleanliness and instructions on returning keys
- Put in a **change of address form with the post office** (This takes a few days to process)
- Get a new driver's license or State I.D. *(only necessary if moving out of state)*
- **Send notice of your new address** to:
    - Gas, electric, water, trash or other **utility services**
    - Internet, cable, phone and any **subscription services**
    - **Department of motor vehicles**
    - Your renter's and car **insurance policies**
    - **Social security** administration (if necessary)
    - **Job & Family Services** (For Medicaid/Medicare/EBT/child support or any other social support services you receive)
    - **Your employer** (it may not seem important, but I've seen many people forget to do this and have a horrible time getting their tax forms the next year)

***When terminating utility services, check your lease agreement to make sure you are doing it at an agreed upon time. Some landlords/property owners have particular rules on when you can do these things, for example, if you move out early.*

Other tips:

- **Eat all of your food**!! No reason to keep buying food if it creates more food to carry. Especially perishables and fresh fruit/veggies.
- **Collect past tax forms**, pay stubs, and any other important documentation to ensure it is gathered and safe before you move.

- **Collect boxes**

After moving:

For children:

- **Update your children's address** in any systems to which they belong. (This could include JFS if you receive child support, pediatricians, dentists, insurance companies, pharmacies etc..)
- Does your child have an **identification card** for if they go missing? Update the card with your new address.

For adults:

- Update your address with your **bank**, as well as your **credit cards**. You don't want incorrect billing information attached to your credit/debit card to cause a decline and possibly a late fee.
- Get any **extra keys made** that you might need (per the Lease agreement, if you are unsure just reach out to the owner/property manager)
- Update your address with your **doctors offices, insurance companies, and pharmacies.**
- Update your **voter registration**
- Update your address/billing information with **Amazon, Netflix, Chewy, or any other subscription services**
- Do not forget to **return your old keys** to the appropriate location/person